



**Centre for Spiritual Living (Edmonton Society)  
ANNUAL GENERAL MEETING**

**Agenda**

**April 7, 2024**

**12:00 p.m. IN PERSON**

**Call to Order**

**John Dickson, Pres**

.

**Declaration of Quorum**

**Genette D'Silva, Recording Secretary**

**Opening Affirmative Prayer**

**Cliff Rubin, Spiritual Leader**

***Motion: To Adopt Agenda for AGM 2024 held on April 7, 2024***

**John Dickson, Pres**

***Motion: To Approve Minutes of 2023 AGM held on April 10, 2023***

**John Dickson, Pres**

**Introduction of 2023 Board Members**

**John Dickson, Pres**

.

**Invitation for Leadership Reports:**

**Sandra Gibbs, Vice President**

**Spiritual Leader**

**President**

**Operations**

**Visioning**

***Motion: To Accept Leadership Reports as presented.***

**Sandra Gibbs, VP**

**Invitation for Presentation of Internal Review 2023**

**John Dickson, Pres**

**Jacqueline Goudreau & Rudy Koop**

***Motion: To Accept Internal Review of 2023 Financials as presented.***

**Presentation of 2023 Year End Financials and Treasurer's Report**

**Arnie Poulsen, Finance Comm**

**Presentation of the 2024 Budget**

**Arnie Poulsen, Finance Comm**

***Motion: To Approve the 2023 Financial Statements and the 2024 Budget as presented.***

***Motion: To Approve the Internal Review Committee Members who will review 2024 Financial Administration and Financial Reports and present their findings to the membership at the AGM in 2025. These members being Norm McLeod and Peter Biro.***

**Presentation of the Board Approved Bylaws**

**Norm McLeod, Bylaw Comm Chair**

***Motion: That the proposed changes to the Bylaws for the Centre for Spiritual Living be approved as presented.***

## **Election of Board Trustees**

**John Dickson, Pres**

Candidate Introduction – Each candidate bio circulated in the AGM Package

Continuing Board members: Sandra Gibbs, John Dickson, Rabin Mendis, Margot Biro, Spiritual Minister Tammy Banting

Incoming Board members: Arne Poulsen, Enid Dufresne-Dario, Jack Robinson

***Motion: To accept the Candidates for our 2024 Board of Trustees***

**John Dickson, Pres**

## **Closing Prayer**

**Cliff Rubin, Spiritual Leader**

***Motion: To Adjourn AGM 2024.***

**John Dickson, Pres**



**Centre for Spiritual Living (Edmonton Society)  
ANNUAL GENERAL MEETING  
Meeting Minutes  
April 16, 2023  
12:00 p.m. IN PERSON**

**PRESENT: John Dickson - President; Rev Tammy Banting - Vice President; Arne Poulsen, Treasure, Sandra Gibbs RScP – Secretary, Kevin Wunsch – Assistant Treasurer, Rev Cliff Rubin; Centre for Spiritual Living Edmonton South members and non members**

**Call to Order**

**John Dickson, Pres**

John Dickson called the meeting to order at 12:06 p.m.

**Declaration of Quorum – 37 of 70 were present and 6 proxies were received.**

As per Article XI, Section 1 of the CSL Bylaws, the required number of members for our Quorum was met.

**Opening Affirmative Prayer**

**Rev Cliff Rubin**

Rev Cliff delivered the opening prayer.

***Motion: To Adopt Agenda for AGM 2023 held on April 16, 2023***

**John Dickson, Pres**

Marcia Lee / Seconded by Melanie Wong

**CARRIED**

***Motion: To Approve Minutes of 2022 AGM held on April 10, 2022***

**John Dickson, Pres**

Carol Secord / Dennis Henderson

**CARRIED**

**Introduction of 2022 Board Members****John Dickson, Pres**

Rev Tammy Banting, Vice President; Sandra Gibbs, Secretary, Arne Poulson, Treasurer, Arne was thanked for his service to the Centre by working closely with Chrissy Sabolic in the office. His overhaul of the financial books where everything was looked at and modified to make things streamline allowed money to be saved; Kevin Wunsch who worked with Arne to create the budget for 2023; Rev Cliff Rubin.

**President's Report****John Dickson, Pres**

John thanked the Ministerial Selection Committee for all their efforts now that we have a new Senior Minister. He also talked about growing our Centre and encouraged people to volunteer.

**Presentation of Internal Review 2022      Jacqueline Goudreau & Rudy Koop**

Rudy spoke on behalf of Jacqueline and himself. He reported that the financial statements were in order and everything was transparent. He said they would like to see a plan in place to help pay off the CEBA Loan. He suggested that a Building Maintenance Fund be established for repairs to the building in the future.

***Motion: To Accept Internal Review of 2022******Kevin Wunsch***

Sue Edwards/ Elizabeth Manual

**CARRIED****Presentation of 2022 Year End Financials****Kevin Wunsch**

Kevin thanked Rev Catherine for her guidance and support over the past year. He also acknowledged Arne Poulson for being a great mentor and he thanked Sue Edwards for all her work on the Casino.

**Presentation of the 2023 Budget****Kevin Wunsch**

Kevin talked about paying off the CEBA loan and answered questions.

**Ministers Report****Rev Catherine McLeod and Rev Tammy Banting**

Rev Catherine spoke and thanked various people for their contributions and expressed excitement that we now have a new minister and that we are growing.

***Motion: To Accept all the Reports that Reflect on 2022 and Accept the Financial Reports for 2022 and 2023.***

Carol Secord / Marcia Lee

**CARRIED**

**Vision for the Future****Rev Cliff**

Rev Cliff spoke about how excited he is to be here. He stated that people keep coming and we are growing. He is excited to see what shows up.

**Introduction of Board Candidates for our 2023 Board****John Dickson, Pres**

Candidate Introduction – Each candidate bio was given

Continuing Board members: Kevin Wunsch, Rev Tammy Banting, Sandra Gibbs

Incoming Board members: John Dickson, Rabin Mendis and Margo Biro

***Motion: To accept the Candidates for our 2023 Board of Trustees*****John Dickson, Pres**

David Loree / Rudy Koop

**CARRIED*****Motion: To Appoint Rudy Koop and Jacqueline Goudreau to complete the Internal Review for 2023*****Kevin Wunsch**

Kevin Wunsch / Margot Biro

**CARRIED****Closing Prayer****Rev Cliff Rubin*****Motion: To Adjourn the AGM 2022, held on April 16, 2023*****John Dickson, Pres**

John Dickson / Enid Dufresne-Dario

**CARRIED**

Meeting Adjourned at 12:55 pm.



## **Spiritual Leadership AGM Report 2023**

We have wonderful things to celebrate as we look back on 2023.

We have an electrifying Purpose, Vision and Mission Statement.

Our Purpose: Awakening Consciousness through Spiritual Community

Our Vision: A Loving, Thriving, Transformational World

Our Mission: To Teach Spiritual Practices that Create Joy-filled Lives

We're proud to be living our Purpose, Vision and Mission with integrity, and love. Our community is thriving and the excitement at each service is palpable.

Something wonderful is also reflected in the steadily increasing attendance on Sunday mornings which has doubled over the course of the year. Divine Groove, our Centre Band rocks the house every Sunday. Thank you to our music director Mitchell Smith, music team Karen Claypool, Rabin Mendis, Dale Ladouceur, Cooper Ray and our Sound Technician, Bill Hobson.

Our community is blessed by our beloved Practitioners, Presiders and Sunday Volunteers who arrive early, set up, serve, and stay late. We have great gratitude for you. The children now have a playroom and two great teens who provide childcare each Sunday. Our seasonal Ritual Celebrations are connecting the community at a heart level.

We have been over the top successful in our outreach programs supporting Hope Mission, Edmonton Food Bank, and our clothing and food drives. Our Compassionate Care Team are supporting our members directly in practical loving service.

The monthly Labyrinth Walk, Sound Bath, Soup Soul Sundays all offer inspirational food for the body, mind, and spirit. The Women's Circle and Men's Group enrich our community. Our ongoing classes are transforming lives. We have raised money through three joyful events: a Songwriter's Concert by Divine Groove musicians, an amazing Spirit of Fashion Show, and heart touching Play 'Love Letters.'

In the coming year we look forward to growing our teams of volunteers, classes that prepare people for Practitioner studies, another Songwriter's Showcase, a Mother's Day Fashion Show, and continually growing as a loving, thriving, transformational Community. Thank you to all our dedicated, generous leaders and volunteers.

Respectfully submitted,

Spiritual Leadership Team

Cliff Rubin, Spiritual Leader

Tammie Banting and Catherine McLeod, Spiritual Ministry

## **President's Report 2024**

The past year has been a great year of growth and transition for our Centre as our new Spiritual Leader completed his first year. It's been an exciting change for Cliff, Ash and all of us.

As attendance grows we continually redesign our Sunday experience and increase volunteer roles behind the scenes. As we get busier we also continue to re define shared leadership and what it means in practical terms as we carry out the day to day tasks that make all of this possible.

We are creating something new together and I want to thank all those who have stepped into leadership and joined in this unique experiment. People across the continent are beginning to pay attention to what we are uniquely creating together.

Our spiritual leader, Cliff, consistently gives excellent talks. He is engaged with our community as together we imagine and create a model of shared leadership in our growing spiritual community. How can we develop the skills and experience as volunteers so we are able to take the next step in our shared leadership journey?

We have also begun to explore how we might better develop our future leadership and plan leadership succession.

One of the major reasons we survived covid was that we did not have to pay monthly rent because we own our building. However we also did little in the way of ongoing maintenance during those years. Our building requires repair and renewal and now that we are in a better financial position we are beginning to catch up on postponed maintenance. We will need to take on some significant capital projects to get our building back into good condition in the coming years.

Late last summer, our spiritual leader led the development of a new Purpose, Vision and Mission. In recent weeks the Board of Trustees and leadership began to develop a Strategic Plan for the next three years. We are beginning a process to set priorities, goals and outcomes. As we focus on who we are becoming as a community this journey will become clearer.

We live in exciting times and you are part of an exciting story. None of this would be possible without the hard work and commitment of our many volunteers. Let



me take this opportunity to thank all of you. If you are not yet a volunteer allow me to personally invite you to join us as we explore spirituality and live into our mission “teaching spiritual practices that create joy filled lives”.

We look forward to the coming years with excitement as we share in leading our spiritual community in the 21st Century.

John

## OPERATIONS HIGHLIGHTS AGM 2024

**Submitted by Carol Secord, Sue Edwards and Laura McDonnell**

Shared Leadership and Community Culture: Laura McDonnell and Carol Secord co-share responsibility for this area. Shared Leadership is a mindset and a commitment to attending to how we are together, how decisions are made and work gets done.

Operations Team: Sue Edwards and Carol Secord share leadership of this team which met monthly. Operations Team consists of leaders of our core Centre operational teams: Cliff Rubin and Catherine McLeod – Ministerial and Sunday Teams, Sue Edwards-Operations and website, Carol Secord-Communications, Laura McDonnell-Shared Leadership and Visioning, Margot Biro-Building Care and Rentals, Tammy Banting-President Communications/Newsletter and Fundraising, John Dickson- Governance and Building Care, and Bernadette Engel- Sunday Greeter Team. The Operations Team has focused on embodying the principles of shared leadership and conscious communication in the relationships and work of our Centre with a focus on needs shared and/or impacted by governance, ministerial/spiritual leadership and operational administration.



Over 30 people participated in a recent Sunday Experience Team Meeting. We are grateful for all of our community members who are stepping into sacred service

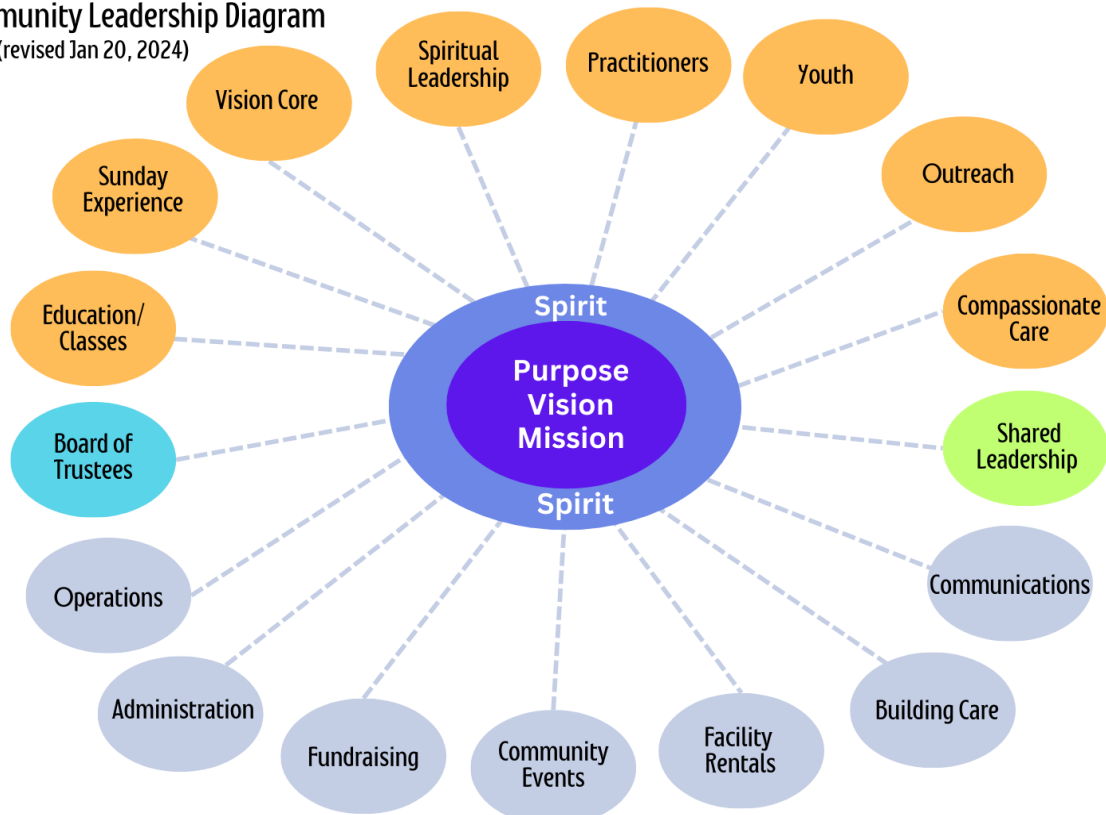
both inside our Centre and in community outreach. With growth comes changing needs and priorities.

In 2024 this approach to sharing leadership and growing self-managed teams is expanding to include all Teams at our Centre. Our commitment is to welcome and nurture new volunteers into all our teams, create systems of support and foster interconnectedness as we grow leaders in our spiritual community.

This organizational diagram captures the current areas of sacred service. As we look back on 2023, we say thank you to the abundant generosity and steadfast participation of Cliff Rubin, Chrissy Sabolic, our volunteers and our growing community. We truly are learning and growing together. We look forward to continuing our individual and collective transformation as we live into our purpose of awakening consciousness through co-creating spiritual community.

## Community Leadership Diagram

(revised Jan 20, 2024)



**Purpose - Awakening Consciousness through Spiritual Community**  
**Vision - A Loving, Thriving, Transformational World**  
**Mission - We Teach Spiritual Practices that Create Joy-filled Lives**

## Vision Core Team AGM 2024 Report

(Written March 2024)



*"Wisdom is whatever happens when one has let go of one's own perspective."* ~ Soryu Forall

### Team's purpose

- Catching the bigger idea and letting go of one's personal perspective is what we experience when Visioning for our Centre. Community visioning is a spiritual practice we engage in together to support a shift in the collective consciousness.

### Topics have included *Spirit's highest idea of...*

- Our Community (as we were bringing Cliff and Ashley into our community)
- Stewardship and the sharing of time & talent in service to our Centre
- The Vision Core team and our next steps
- The Building Care Team and their next steps
- CSL Edmonton (an open community session)
- Fulfilling our purpose, vision and mission
- CSL Edmonton in service to the unhoused
- Flourishing volunteer teams at CSL Edmonton

### Our journey through 2023:

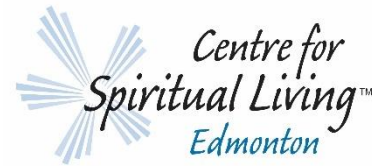
- A year of much change, we've supported each other to deepen our practice while listening for the team's next greatest expression in service to our Centre's evolution
- Winter 2023, we visioned for our community and relationships of care – for Cliff as our new Spiritual Leader, Ashley, and for ourselves, each other and our Centre
- Spring 2023, we visioned on next steps for this team and we continue to be lifted by Spirit
- Summer 2023, we visioned with the Building Care team to open to their next steps
- Fall 2023, we led our first in-person community visioning which revealed many surprising and compelling themes amongst participants
- Our team has expanded, and wonderfully demonstrates the sharing of leadership

### Outcomes observed & experienced:

- Cliff and Ashley feeling a great sense of "home" in our community
- Community leaders' commitment to learning & growing in the sharing of leadership
- An increase of people stepping forward to volunteer
- In the words of one team member (and felt by others): I find Visioning to be a wonderful spiritual practice that allows me to tap into the Divine Source within me. I always feel more centred, at home and at peace after each session.

### Team members:

- **Sandra Gibbs** represents the Board and Youth
- **Joseph Gabrielson** represents Diversity and Inclusivity
- **Vicki Pickard** and **Ashley Fuller Rubin** represent Spiritual Leadership
- **Terri St. Clair** represents the Community
- **Laura McDonnell** is Team Lead, represents the Community and Volunteers, and brings experience as a past member of the CSL International Visioning Team
- Thank you to **Fadumo Robinson** for rich contributions in 2022 & 2023



**March 22, 2024**

## **Internal Review of 2023 CSL Edmonton Year End Statements**

**This report to the CSL Edmonton Membership** is from Jacquie Goudreau and Rudy Koop; the duly appointed Internal Financial Review Committee for 2023.

This review consisted of an internal review of:

- the 2023 year end financial statements prepared by the Treasurer and Finance Committee
- meeting minutes of the Board and Finance Committees
- previous audits and related reports

Our review included meeting with the Treasurer and Bookkeeper of the Centre to discuss the financial documents in detail as well as the history, challenges, and changes that have occurred during the past year. Detailed reviews of files, invoices, bank statements and the like were not carried out, however, we are satisfied that policies and processes (such as due process involving counting donations ) are being followed.

The Balance Sheet for 2023 as of 12/31/2023 shows that:

- The Centre has no long-term loans or debt.
- Current Liabilities include a CEBA loan of \$60,000.00 from the Federal government, due in early 2024. This loan provides "forgiveness" of \$20,000.00 and all accrued interest if paid by the due date, which the Treasurer advises will be taking place.
- Current Assets include the Casino Account of \$23,541.86, which will be converted to income for 2024. The Casino account carries some restrictions in its application.
- The Net Building and Land value of \$214,613.55 is net of accumulated amortization, and does not represent Market Value. The latest Municipal Assessed Value on file is \$1,654,000.00.

-Structural Liabilities are not included in the Balance Sheet. We note that in the past a Building Engineering Evaluation along with recommendations were authored by a qualified consultant.

-The structural recommendations have not been implemented to date because of cash limitations and it would be prudent to address this issue.

-The RBC Line Of Credit has a limit of \$100,000.00, which provides a healthy financial cushion available for operations next year.

The Income Statement for January 1 to December 31, 2023 shows that:

-The Centre experienced a Net Operating Deficit of \$39,841.58 in 2023, (\$30,278 not including Amortization Expense).

-Total donations in 2023 were up approximately 32% over 2022, reflecting a significant increase in income and an increase in program participation.

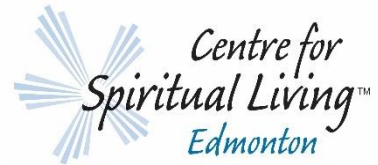
-The primary increases in 2023 expenditures were due to pastoral salaries and related costs, as well as building repairs and operating costs.

-The Society is financially stable so far as its operational and revenue is concerned in 2023.

The Committee received full participation and input from the Treasurer and Bookkeeper, both of whom are fully qualified for their roles. It is also recognized that the contribution of time, energy, and hard work by volunteers is significant and vital to such excellent results in 2023.

The Internal Financial Review Committee is satisfied that the year-end statements fairly represent the financial status of the Society.

Respectfully Submitted by  
Jacquie Goudreau  
Rudy Koop



CSL 2024 AGM April 7,2024

Presentation of the 2023 Year End Financials and Treasurers Report  
2023

Income Statement

Total Revenue \$13.8K above plan mainly due to Donations being  
\$18.4K above plan. Thank You All.

Total Expenses \$6.1K above plan mainly due to Building and Repair  
Costs being \$8.9K over plan.

The Plan was for a loss of \$48.5K...the Actual was a loss of \$39.8K....  
a cash loss of \$30.2K as Amortization was \$9.6K.

Notes to Financial Statements

Confidential information between the Employer (Board) and the  
Employee (Sr. Minister) shared only with the consent of Rev Cliff to  
show transparency. Thank You Rev. Cliff.

Presentation of the 2024 Budget



## 2024 Budget to Actual 2023 Results

Total Income plan up \$90 K (Casino \$67K every 18 to 24 months and should not be considered a certain thing).

Take out Casino Rev up \$23K or 12%

Take out \$2.6K Casino expenses .... Expenses are planned to be up \$15K or up 7%. (\$11K Rev Cliff Year 2 of Contract \$60K per year. And \$8K up Sunday Celebration expenses).

## Conclusion

I recall that when I first walked through the Centre doors only Volunteers were allowed to attend in person. Fortunately, that was a temporary situation and it passed. Over time, more and more people have chosen to be a part of our Community as you have all recently seen. We have grown and we expect that our growth will continue.

I have had the pleasure of serving with a fabulous team of people. This includes members of our Board of Trustees and especially the Members of the Finance Committee who are Arne Poulsen, Rev Catherine McLeod, John Dickson, Allyson Dueck, and Rev Cliff Rubin.

Thank You, All.

Kevin

**CENTRE FOR SPIRITUAL LIVING (EDM.SOCIETY)**  
**Balance Sheet As at 12/31/2023**

**ASSET**

**Current Assets**

PettyCash	107.75	
Other Floats/Cash Boxes	145.00	
RBC General Deposit Account - 4935	2,889.49	
RBC-Development Account - 9710	17.98	
RBC - General Chequing Acct. - 9299	729.11	
RBC Teen Chequing Account - 4083	2,855.87	
RBC Casino Account - 5437	23,541.86	
Total Cash		30,287.06
Total Current Assets		30,287.06 ✓

**Capital Assets**

Office/Church Furniture & Fixtures	258,182.59	
Accum. Amort. -Furn. & Fixtures	-253,025.66	
Net - Furniture & Equipment		5,156.93
Computer/Equipment/Software	41,625.70	
Accum.Amort Computer Equipment & So	-41,625.70	
Net Computer Equipment & Software		0.00
Paving	11,414.19	
Accum.Mort. Paving	-7,802.17	
Net Paving		3,612.02
Building	530,213.17	
Accum. Amort. -Building	-390,599.62	
Net - Building		139,613.55
Land		75,000.00
Total Capital Assets		223,382.50 ✓

**TOTAL ASSET**

253,669.56 ✓

**LIABILITY**

**Current Liabilities**

Accounts Payable	9,172.33	
Accrued Liabilities	2,800.00	
RBC Line of Credit	3,000.00	
CEBA Loan	60,000.00	
EI Payable	375.29	
CPP Payable	1,969.00	
Federal Income Tax Payable	2,202.04	
Total Receiver General		4,546.33 ✓
GST/HST Charged on Sales	41.50	
GST/HST Paid on Purchases	-658.74	

GST/HST Owing (Refund)

-617.24

Total Current Liabilities

78,901.42

TOTAL LIABILITY

78,901.42

**EQUITY**

Members Equity

66,977.30

Retained Earnings - Previous Year

43.20

Prior Period Adjustments

146.44

Restricted Casino Funds

-125,081.09

Unrestricted Funds

272,523.87

Investment in Capital Assets

-39,841.58

Current Earnings

174,768.14

Total Retained Earnings

174,768.14

TOTAL EQUITY

LIABILITIES AND EQUITY

253,669.56

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**CENTRE FOR SPIRITUAL LIVING (EDM.SOCIETY)****Comparative Income Statement - Comparative Income Statement - YTD to Last Year****Actual January 1 2023 to December 31 2023 vs Budget January 01 2024 to December 31 2024**

	ACTUAL 2023	BUDGET 2024
<b>REVENUE</b>		
<b>Donations &amp; Revenue</b>		
Received - Auto Deposit	36,119.93	44,900.00
Received - Donation	93,182.07	97,700.00
Fundraisers 2023 T Shirts	178.60	200.00
Received - Gift in Kind	1,077.08	1,920.00
Non-Received - Donations	9,709.29	8,020.00
Labyrinth Walk Donations	1,175.09	1,380.00
Donations Sound Bath	716.00	0.00
Soup & Soul	1,276.00	0.00
Donation Music & AV	344.61	0.00
Yoga - CSL class	62.00	0.00
Event Purpose Vision & Mission Work	320.00	0.00
Men's Group	680.00	0.00
Women's Circle	370.35	0.00
CSL Songwriter Round	4,129.00	0.00
Fashion Show Tickets	3,320.00	0.00
Other Accredited Courses	10,513.84	11,000.00
Non- Accredited Courses	2,750.00	3,000.00
Workshops	0.00	2,200.00
Revenue - Books	552.75	0.00
Revenue - Magazines	576.20	1,080.00
General Fundraising	60.00	19,200.00
Membership Fees	2,840.00	4,400.00
Revenue - Casino	0.00	67,000.00
Teen Income	951.00	0.00
<b>Total Donations &amp; Revenue</b>	<b>170,903.81</b>	<b>262,000.00</b>
<b>Other Income</b>		
Interest Income	77.26	0.00
Bank-Cash, Over/under, Adjustments	-3.53	0.00
Building Rental Income	14,069.00	14,000.00
Miscellaneous Income	1,025.27	0.00
<b>Total Other Income</b>	<b>15,168.00</b>	<b>14,000.00</b>
<b>TOTAL REVENUE</b>	<b>186,071.81</b>	<b>276,000.00</b>
<b>EXPENSE</b>		
<b>Sunday Celebration Expenses</b>		
Sunday Service	515.88	3,000.00
Church - Events	199.70	0.00
Guest Speakers	300.00	1,200.00
Music/Sound Wages	18,433.98	25,200.00
Sound Booth/Audio Contract	6,849.83	5,200.00
<b>Total Sunday Celebration Expenses</b>	<b>26,299.39</b>	<b>34,600.00</b>
<b>Class Expenses</b>		
CSL Colorado Class registration fee	916.31	2,000.00
Other Class Exp. incl. Instructors	5,385.00	7,000.00
<b>Total Class Expenses</b>	<b>6,301.31</b>	<b>9,000.00</b>
<b>Bookstore Expenses</b>		
COGS Books	959.09	0.00
COGS Magazines	922.53	1,080.00
COGS CD's/Audios	641.50	0.00
<b>Total Bookstore Expenses</b>	<b>2,523.12</b>	<b>1,080.00</b>
<b>Fundraising Expenses</b>		
General Fundraising Expenses	894.26	0.00
Casino Expenses	0.00	2,600.00
Volunteer Appreciation	0.00	700.00
<b>Total Fundraising Expenses</b>	<b>894.26</b>	<b>3,300.00</b>
<b>Payroll Expenses</b>		
Pastoral Salaries	48,327.79	59,250.00
Extra Ordinary Payment	6,000.00	0.00
Minister Moving Expenses	14,277.62	0.00
EI Expense	1,736.37	2,057.00
CPP Expense	4,485.20	5,350.00

Vacation Pay Expense	0.00	1,153.00
Sirius Group Benefits	3,869.07	6,510.00
<b>Total Payroll Expense</b>	<b>78,696.05</b>	<b>74,320.00</b>

**General & Administrative Expenses**

Legal & Professional fees	153.76	700.00
Bookkeeping	29,124.48	29,055.00
Marketing	2,881.47	3,120.00
Courier & Postage	167.87	240.00
Amortization Expense	9,563.62	8,220.00
Property Taxes	78.49	140.00
Building Insurance	9,948.92	11,520.00
Bank Charges & Fees	4,457.61	4,800.00
Bank Interest charges	2,618.15	5,180.00

Office Supplies & Expense	3,374.12	3,480.00
Photo Copier & Equip Lease & Repair	163.95	1,440.00
Computer Support & Software	1,018.62	1,000.00
Miscellaneous Expenses	402.71	750.00
Building Repair & Maintenance	13,653.91	11,600.00
Grounds Maintenance	4,456.36	2,500.00
Janitorial Services and Supplies	7,729.15	10,440.00
Snow Clearing/Removal	2,548.87	5,110.00
Internet	1,118.73	1,200.00
Telephone & Cable	2,071.76	2,280.00
Equipment, Lease and repair	76.47	1,200.00
Pastoral & Board Development	43.64	0.00
Utilities - Power	3,449.11	3,780.00
Utilities - Gas	6,726.06	7,100.00
Utilities - Water & Sewer	3,305.71	3,600.00
Waste Collection	549.35	720.00
RBC Credit Card Fees	1.93	0.00
Online Payment Fees	362.86	600.00
Tithing To CSL	1,151.58	1,200.00
<b>Total General &amp; Admin. Expenses</b>	<b>111,199.26</b>	<b>120,975.00</b>

<b>TOTAL EXPENSE</b>	<b>225,913.39</b>	<b>243,275.00</b>
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<b>NET INCOME</b>	<b>-39,841.58</b>	<b>32,725.00</b>
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## CSL December 31, 2023, Financial Results

### Notes to the Financial Statements

#### Balance Sheet

We note that Total Inventory Assets are now NIL as \$1,600 of nonexistent books and bookstore items were expensed.

#### Income and Expense Statement

##### Income

The two major Fundraising Events (CSL Songwriter Round and Fashion Show) raised \$7,449.

##### Expenses

\$800 was spent on a Volunteer Appreciation Dinner.

The Personal Committee and the Finance Committee recommended that a one-time Extra Ordinary Payment of \$6,000 be made to Rev. Cliff. This was approved by the Board of Trustees and paid out in December.

## Total Compensation Report of Dollars paid to Rev Cliff.

Salary	\$46,244
One-time Extra Ordinary Payment	6,000
Health / Dental Benefits	2,507
Class / Workshop Income	6,355
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Total	\$61,106

We note that our CSL also reimburses Rev Cliff up to \$85 per month plus GST regarding cell phone usage.

We note that Rev Cliff was also reimbursed \$14,277.62 for one -time moving expenses.

## Other Expenses

We note that \$8,100 in Canada Summer Student Grants money received and posted as a reduction to two Expense areas. Next year if any funds are received the Grant will be posted as Income and the funds received by Summer Students as Expenses. This year Marketing Expenses were reduced by \$3,600 and Grounds Maintenance Expenses were reduced by \$3,600. The remaining funds were for CPP, EI and Vacation Pay.

## **Recommended Internal Review Committee for 2024**

### **Peter Biro**

I was introduced to the CSL teaching over 20 years ago by Margot. I have volunteered in many roles over the years.

I retired from RBC Wealth Management in 2012 after working in the financial services sector in financial planning for over 20 years.

Over the years we owned and managed investment properties including an apartment complex.

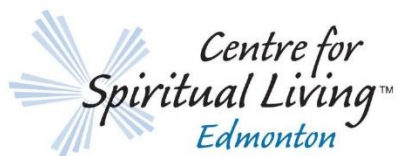
### **Norm McLeod**

Norm retired in 2001 after a distinguished career as a civil servant in Alberta. He led the creation of the Persons with Developmental Disabilities Community Governance structure and served as the first CEO of its Provincial Board. In his capacity as CEO he managed an annual budget of 500 million dollars.

Since retirement Norm has served two terms as President of CSL's Board of Trustees as well as Vice President of Inclusion Alberta's, Treasurer of Inclusion Canada and President of the John Humphrey Centre for Peace and Human Rights. He was also a member of the Persons with Developmental Disabilities Review Panel and Co Chair of People First of Canada and Inclusion Canada, National Task for on Deinstitutionalization.

Norm is a recipient of the "Integration Award" and the "Eric Cormack Award" from Inclusion Alberta and the "Pat Worth Award" from People First of Canada and the Queen Elizabeth Diamond Jubilee Medal for his work supporting people with intellectual disabilities and their families to live inclusion lives as equal members of our society.





## **CSL Bylaw Committee Report AGM 2023**

submitted by Norm McLeod, Bylaw Committee Chairperson

In June 2023 the Board directed that a Bylaw Review Committee be appointed consisting of Norman McLeod as Chairperson and Cathy Anders, Rabin Mendis, Jewel Langlois and Rev. Catherine McLeod as members of the committee. The effective date of the committee is from July 1st 2023 until December 1st 2023. Under the direction of the Chairperson the committee will review the Bylaws of the Centre for Spiritual Living Society with the exception of Bylaws Number 1, 5, 6, 7, 9, 10, 11, 12, and 16 which were amended in 2021.

The Bylaw Review Committee submitted their recommended updates to the Board in January 2024. Changes to the bylaws include:

- Separated the definition and affiliation section to create article 1 and 2
- Added our new mission, vision and purpose statements
- Created a new article on Shared Leadership
- Increased terms of Board Trustees from 2 to 3 years
- Added Treasurer must be a voting member of the Board
- Aligned committee and role responsibilities with current policy and practice
- Aligned Shared Leadership Article 4, and termination for cause section Article 8, section 6 with Head Office bylaws
- Changed wording throughout the document to be consistent, clear, and less legalistic.

The Board at its February, 2024 meeting approved the proposed changes to the Bylaws.

On behalf of the Board, I would like to extend our appreciation to the Bylaw Committee for their time and commitment in making these valued changes to our Bylaws

Proposed Motion: That the proposed changes to the Bylaws for the Centre for Spiritual Living be approved as presented

## CSL Board of Trustees Slate 2024



### Incoming Candidates

#### **Enid Dufresne Dario**

**Financial literacy** I have the capacity and experience to understand financial statements, to evaluate the budgets of the organizations and project budgets, to allocate resources to achieve results.

**Analytical and critical thinking** Able to think analytically and critically, to evaluate different options, proposals and arguments, and to make sound decisions.

**Ability to think strategically** about the concerns and challenges facing Centre for Spiritual Living and to plan for the short, medium and long term solutions.

**Interpersonal communications** I am an effective communicator of ideas, views and perspectives to peers, as well I receive and respect the ideas, positions and views of peers. I am able to participate in dispute resolution in the interests of CSL. I have taken many communication courses including Non Violent Communication, Crucial Conversations, Fierce Conversations and several Stephen Covey courses.

**Creative and strategic vision** I have completed Rev. Michael Beckwith's visioning course. I have the ability to consider and define future goals and objectives that consider the unfolding of CSL's highest outcome.

**Administration/ management** Strong understanding and experience of the appropriate roles, group processes and administrative and policy regulations that make up CSL's organization's governance systems. (Previous board President at the Spiritual Living Centre at the Whitemud Community centre)

**Judgment and integrity** I have a clear understanding of the distinction between the role of the board and the role of our members and other leadership roles.

**Personal commitment** I have demonstrated, through past community events, a strong motivation to contribute to the well-being and development of CSL. As a Team Leader of the "Happy Hour" I have demonstrated teamwork, ability to inspire, motivate, guide and lead. I value and have a complete understanding of the importance of teamwork.

## **Jack Robinson**

My biography testifies to a love of investigation, diligence, and communication. I began university at Carleton in Ottawa in 1969, originally studying journalism. I worked in this field for a few years but eventually wanted some greater academic depth and switched to English, completing an Honours Degree First Class in 1973 and a Master of Arts in 1975; then I moved to Edmonton to be near family and completed a Ph.D. at the University of Alberta in 1983.

A Fellowship enabled me to complete doctoral studies while living in Montreal, which I loved. I worked part-time at MacEwan from 1987, obtaining a full-time position in 1989.

My disciplinary focus has always been in Canadian Literature, and my teaching and research have been influenced by a strong interest in writing and style. I served as Chair of the MacEwan English Department for six years from 2006 to 2012. The community college became a university in 2006, so those were years of much change. I became an Associate Professor in 2013 and have remained in that position.

From 2015 on, I developed an interest in Indigenous literature, mainly in Canada. I did research and taught several senior undergraduate courses in that area in addition to my customary Canadian Literature courses. I also participated in an Interdisciplinary Dialogue on Indigeneity with several colleagues, hosting many Indigenous speakers over several years.

During the Covid pandemic, I developed new first-year courses on Leonard Cohen and on the nascent field of Literature about Artificial Intelligence, which I am still teaching, though I retired in the summer of 2023 at the age of seventy-one. I continue to love reading literature, talking about it, writing, and discussing ideas with friends.

## **Arne Poulsen, RScP**

Arne Poulsen RScP Emeritus is a retired business owner. He is a founding member of CSL Edmonton and has been a Practitioner since 1994.

Arne served on the BOT in 2021 and 2022 and assisted the Community with the transition to a transparent bookkeeping system.

He believes in the teaching of the Science of Mind and has used it in his business and private life for many years.

## **Continuing on the Board**

### **John Dickson**

John is the current President of the board of trustees and has been on the board for the past four years. He was previously on the Centre Board of Trustees from 2008 to 2011.

He discovered new thought in 1978 at the Centre in Calgary and has been immersed in new thought since that time. John has a PhD in management. He designed, implemented and evaluated economic development projects in third world countries and in war zones for the Red Cross over a twenty year period. John's work as a consultant Canada and the UK was to help companies develop strategies and change the organizational culture.

### **Spiritual Minister Tammy Banting**

Tammy is an Ordained Minister and a member of CSL South since 1999. She has been in the role of Spiritual Minister since 2011. Tammy has served on multiple committees throughout her 25 years at CSL South and is familiar with all aspects of Centre. She is currently serving as Fundraising Lead, Newsletter Editor, Sunday Experience Team Lead, Communication Liaison for the Board of Trustees as well as part of the Spiritual Leadership Team.

Tammy's passion is teaching Science of Mind classes. With her previous lengthy Board Experience and commitment to 'SOM Principles' she serves the Board and our community in Transforming Lives through being grounded in the teachings of Ernest Holmes.

### **Sandra Gibbs, RScP**

Sandra is a Registered Practitioner and participates in the services on Sunday mornings. She has spent more than 40 years teaching children and has also taught adults at our Centre. She was in leadership with the Teen Group for eight years.

Sandra is committed to her spiritual community and is a life-long learner. Sandra joined the Board as a nonvoting – recording secretary in Fall 2021 and has continued as secretary since becoming a voting member in January 2022. She is now the Vice-President of the Board. Sandra also participates in the Vision Core team as the voice of our Youth.

## **Margot Biro**

Margot found her spiritual home within the CSL Community over 30 years ago. Since then, this community has been the cornerstone of her spiritual journey shaping her beliefs and values.

Margot has had the privilege to attend CSL Conventions/AGMs both in Canada and the United States. Often you will see her attending to whatever is required at our Centre from decorating, caretaking, administrative tasks, greeting and more.

Margot is honoured to continue to serve at our Spiritual Centre as one of the Board of Trustees, and is presently in the role of Facility Rental Coordinator. In 2022 Margot was a member of the Minister Selection Committee. She is always open to learning new information to enhance her personal growth.

When Margot is not at the Centre, you will find her participating with her dance group, traveling, volunteering at various non-profit organizations, attending workshops and retreats, and enjoying many cultural activities in our beautiful city.

## **Rabin Mendis**

Rabin has been involved in Centres for Spiritual Living since 2001. He was on the Leadership Council for International Centres for Spiritual Living from April 2021 to April 2024.

He has also served on the Board of Trustees of another Centre including holding the position of Treasurer, over a cumulative period of some 13 years.

Rabin has a Degree with Distinction from the University of Alberta with a double major in Economics and Sociology and has also completed many supplementary courses in the Faculty of Graduate Studies and Research at the U of A in Business.

This is in addition to the Management Accounting training he received in Sri Lanka.

He has a total of 21 years as a senior Director in the Public Sector (Province of Alberta) plus a further 10 years in the Private Sector and nine years in the Not-for-Profit Sector.

He is retired but teaches Business Management and Managerial Economics at an Edmonton Private Career College as a sessional instructor. He is also involved in Business Consulting on a limited basis.

He is a singer, songwriter and plays piano and electric guitar.

He is married to Trish Barr Mendis, a practitioner at this Centre.